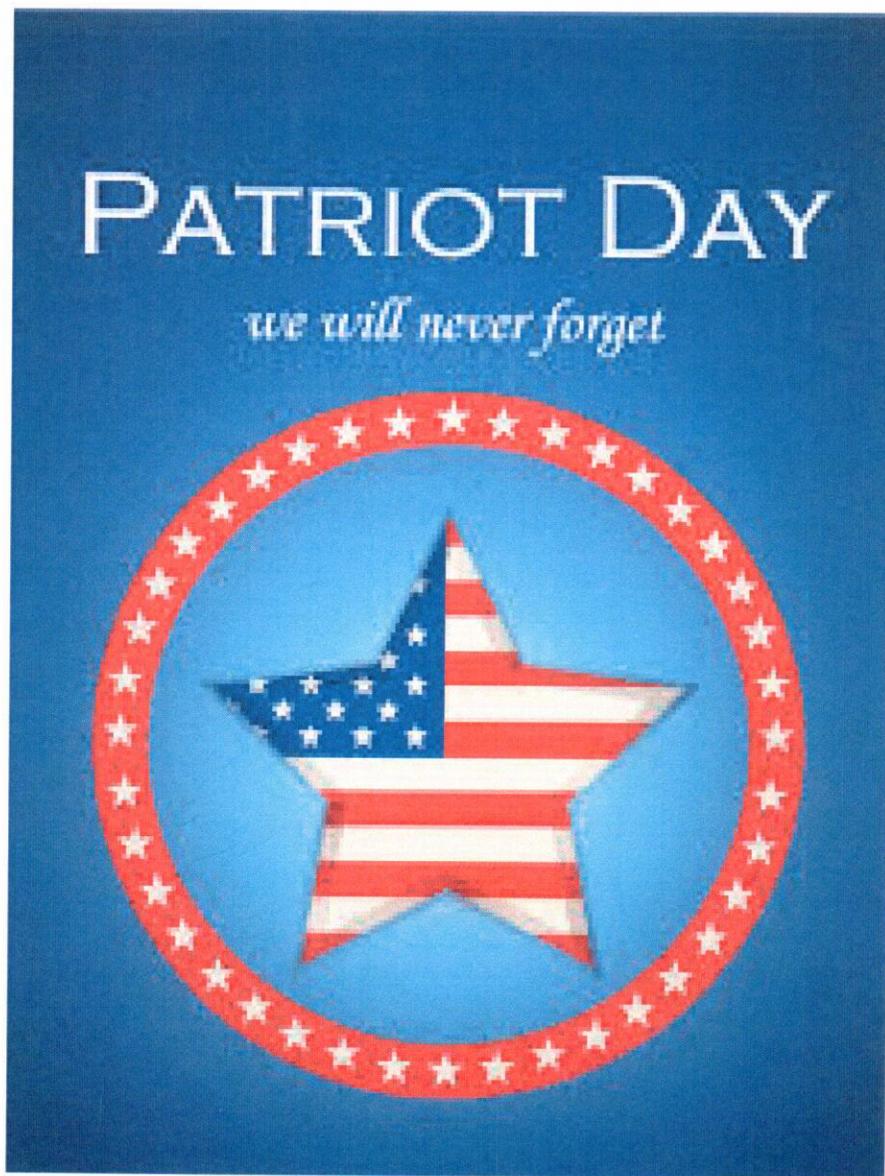


Town Council Agenda
Tuesday, September 13, 2016
7:00 PM
Clifton Forge Council Chambers
547 Main Street





TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
(540) 863-2500 / 2501 · FAX (540) 863-2534
www.cliftonforgeva.gov

COUNCIL AGENDA TOWN OF CLIFTON FORGE, VIRGINIA 7:00 P.M. TUESDAY, SEPTEMBER 13, 2016 CLIFTON FORGE TOWN COUNCIL CHAMBERS 547 MAIN STREET

INVOCATION BY

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

FIRST READING AND PUBLIC HEARING OF ORDINANCE FOR PROPOSED SALE OF PROPERTY TO KROGER FOR DEVELOPMENT

Kroger Limited Partnership I, an Ohio limited partnership, has offered to purchase two acres of Town-owned land, bordering Main Street and the soon to be construct extension of Hickory Avenue, for the sum of \$25,000. The purchase will allow construction of a fuel center with an investment of \$1.4M and employ 6 individuals.

RECOMMENDATION: Authorize the Mayor to execute the sales agreement as provided by the purchaser and approved by the Town Attorney and proceed to second reading of ordinance.

PRESENTATION

**ALLEGHANY HIGHLANDS COMMUNITY SERVICES BOARD'S CRISIS
INTERVENTION TEAM PROGRAM—Jonathan Aldridge, Coordinator**

CONSENT AGENDA

1. MINUTES August 23, 2016 Council Meeting

RECOMMENDATION: Approve minutes from August 23, 2016

ACTION ITEMS

1. REMOVAL OF RAILYARD BUILDINGS

Council has received the structural analysis report on the railyard buildings and the recommendation of the structural engineer that the buildings be removed due to their deteriorated condition and limited value, other than scrap value.

RECOMMENDATION: Authorize the Town Manager to take the necessary steps to prepare for the demolition of the buildings, including removal of asbestos.

2. ORDINANCE TO ADOPT TOURISM ZONE

The reopening of the Masonic Theatre, coupled with our existing arts and cultural assets, offers new opportunities for tourism related businesses and services in our downtown. One strategy to encourage such economic activity is the creation of a tourism zone as permitted by state code and local incentives granted by the Council on a case by case basis.

The recommended zone for the Town is shown on the attached map.

Local incentives would be limited to new or expanded business with an investment of \$150,000 or at least 5 jobs.

RECOMMENDATION: Proceed to second reading

3. ORDINANCE ENACTING SECTION 82-21

In order to make it possible for the Commonwealth Attorney to prosecute those who fail to pay parking citation fines within the time allotted, the enactment of this ordinance is needed.

RECOMMENDATION: Proceed to second reading

INFORMATION

Alleghany County will be holding a tire amnesty day on Saturday, September 17, 2016.

The Corridor Curb Appeal Committee will be holding a community clean-up day on Saturday, September 24, 2016. All volunteers are welcome and should report to Town Hall by 8 AM that morning.

MANAGER'S COMMENTS

UPCOMING EVENTS

CLIFTON FORGE PUBLIC LIBRARY

CON OF THE MOUNTAIN—FRIDAY, SEPTEMBER, 30, 10 AM -5 PM

PRESCHOOL STORY TIME—WEDNESDAYS, SEPTEMBER 21 AND OCTOBER 19, 2016, 11 AM – 12 PM

“MISS SPIDER’S TEA PARTY” (AGES 3-12)—SATURDAY, OCTOBER 8, 2016, 10:30 – 12 PM

HALLOWEEN PARTY (AGES 3-12)-THURSDAY, OCTOBER 27, 2016, 4-5 PM

CLIFTON FORGE MAIN STREET

DOWNTOWN MARKET—EACH FRIDAY, THROUGH SEPTEMBER 30, 2016, 8 AM – 12:30 PM

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAYS, SEPTEMBER 16 AND OCTOBER 21, 2016, 7 PM

MASONIC AMPHITHEATRE

**“ALLEGHENY MOUNTAIN STRING PROJECT” & PICNIC AT THE
MASONIC AMPHITHEATRE—SATURDAY, SEPTEMBER 17, 2016, 6 PM**

**CON OF THE MOUNTAIN—FRIDAY & SATURDAY, SEPTEMBER 30 & 31,
2016—FRIDAY, 4 PM-MIDNIGHT, SATURDAY, 10 AM -MIDNIGHT**

MASONIC THEATRE

**“THE LARRY KEEL EXPERIENCE”—FRIDAY, OCTOBER 7, 2016, 7:30 PM
(\$20/\$17/\$15)**

“ROEBUCK”—SATURDAY, OCTOBER 8, 2016, 7:30 PM (\$15/\$12/\$10)

PUBLIC COMMENTS

COUNCIL COMMENTS

**CLOSED SESSION – PURSUANT TO SECTION CHAPTER 2.2-3711 A-7
LEGAL & A-1 PERSONNEL**

**ORDINANCE APPROVING
THE SALE OF REAL ESTATE TO
KROGER LIMITED PARTNERSHIP I**

BE IT ORDAINED that pursuant to VA Code Section 15.2-1800 Clifton Forge Town Council agrees to convey to KROGER LIMITED PARTNERSHIP I an Ohio limited partnership, a two-acre parcel of real estate fronting on Main Street in Clifton Forge, Virginia and being part of parcel # C0260-0A-000-0030 for a purchase price of \$25,000.

BE IT FURTHER ORDAINED that the Mayor of Clifton Forge shall be authorized to endorse all documents necessary to transact said sale including a deed of conveyance.

FIRST READING: September 13, 2016

SECOND READING: September 27, 2016



TOWN OF CLIFTON FORGE

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**COUNCIL MINUTES
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, AUGUST 23, 2016
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION BY DAVID DAVIS

CALL TO ORDER: Mayor Carl Brinkley called the meeting to order at 7:03 pm.

PRESENT: Mayor Carl Brinkley, Vice Mayor Gayle Hillert, Councilwoman Johnette Roberts, Councilman Jeff Irvine, and Councilman Robert Umstead

ALSO PRESENT BUT NOT ON THE ROLL: Darlene Burcham, Town Manager, Angela Carper, Clerk of Council, and David Davis, Town Attorney

PLEDGE OF ALLEGIANCE: Mayor Brinkley led the attendees and council in the pledge of allegiance.

PRESENTATION

RESOLUTION OF RESPECT FOR TOM DEAN—Mayor Brinkley

Mayor Brinkley read the resolution and presented to MaryAnn Dean in honor of her husband. She thanked everyone for the kind words and stated that Tom loved the Town and being a part of things.

CONSENT AGENDA

1. MINUTES August 9, 2016 Council Meeting August 16, 2016 Work Session

RECOMMENDATION: Approve minutes from August 9 and 16, 2016

Motion to approve minutes

Motion made by: Councilman Umstead

Seconded by: Councilwoman Roberts

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

ACTION ITEMS

1. Request by the Clifton Forge Shrine Club to hold annual Fall Festival

The Clifton Forge Shriner's Club appreciates the support and cooperation of the Town in the past and requests continued support by granting permission to conduct the 46th Annual Fall Foliage Festival October 14 – 16, 2016, with the same arrangements as last year and assistance with the trash pick-up.

RECOMMENDATION: Grant request

Motion to grant request

Motion made by: Councilman Irvine

Seconded by: Councilwoman Roberts

ROLL CALL VOTE

Councilman Irvine Aye
Councilman Umstead Aye
Councilwoman Roberts Aye
Councilwoman Hillert Aye
Councilman Brinkley Aye

Motion passed: 5-0

2. Department Reports

- Police Department
- Public Library
- Public Works Department
- Water Treatment Plant
- Community Development
- Fire Department
- Finance Department

RECOMMENDATION: Accept reports

Motion to approve reports

Motion made by: Councilwoman Roberts

Seconded by: Vice Mayor Hillert

ROLL CALL VOTE

Councilman Irvine Aye
Councilman Umstead Aye
Councilwoman Roberts Aye
Councilwoman Hillert Aye
Councilman Brinkley Aye

Motion passed: 5-0

INFORMATION

Town offices will be closed on Monday, September 5, 2016 for the Labor Day holiday.

Allegheny County will be holding a tire amnesty day on Saturday, September 17, 2016.

The Corridor Curb Appeal Committee will be holding a community clean-up day on Saturday, September 24, 2016. All volunteers are welcome and should report to Town Hall by 8 AM that morning to begin. Mayor Brinkley commented that this has been a very successful program and that the volunteer work is appreciated.

MANAGER'S COMMENTS

Mrs. Burcham mentioned that there will be a Paint Day coming up in October to follow the clean-up day.

She commented on the recent article in the newspaper about the "Con of the Mountain" event and stated that it was an excellent article. She reminded everyone that the event will take place on September 30 and October 1 and was initiated by the Library Director, Mike Barnes, in an effort to increase literacy and get youth involved. The attendance to the event last year was great and it is hoped that this year will be even better.

UPCOMING EVENTS

CLIFTON FORGE PUBLIC LIBRARY

**PRESCHOOL STORY TIME—WEDNESDAY, SEPTEMBER 21, 2016, 11 AM
– 12 PM**

CLIFTON FORGE MAIN STREET

**DOWNTOWN MARKET—EACH FRIDAY, THROUGH SEPTEMBER 30,
2016, 8 AM – 12:30 PM**

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, SEPTEMBER 16, 2016, 7 PM

MASONIC AMPHITHEATRE

OPEN MIC NIGHT—FRIDAY, AUGUST 26, 2016, 7 PM

BILL COOK & FRIENDS & PIE BAKING CONTEST FUNDRAISER AT THE MASONIC AMPHITHEATRE—SUNDAY, SEPTEMBER 11, 2016, 6 PM

ALLEGHENY MOUNTAIN STRING PROJECT & PICNIC AT THE MASONIC AMPHITHEATRE—SATURDAY, SEPTEMBER 17, 2016, 6 PM

CON OF THE MOUNTAIN—FRIDAY & SATURDAY, SEPTEMBER 30 & 31, 2016—FRIDAY, 4 PM-MIDNIGHT, SATURDAY, 10 AM -MIDNIGHT

MASONIC THEATRE

BILL PINKNEY'S ORIGINAL DRIFTERS—SATURDAY, SEPTEMBER 10, 2016, 7:30 PM (\$20/\$17/\$15)

PUBLIC COMMENTS

Evelyn Cooper of 617 Thornton Avenue addressed Council in regards to Washington Park. She stated that the park is known as the black park, but that she would like for it brought back to a condition that would appeal to everyone. She stated that it has been said that the Town received a grant for \$379,000 for the parks, but none of it was invested in Washington Park and that the citizens would like to know where that money was spent. Ms. Cooper provided a water sample from the restrooms at the park and stated that the park needs a lot of work. She asked why the playground equipment and trees were removed from the park and if they will be replaced. Lastly, she stated that the Town limits start at the nursing home, but it appears they begin at A and Main Streets because of the neglect to the outlying area.

Gina Smith of 417 B Street stated that she grew up in the area of the Town where Washington Park is located and that it was great for kids back then. She stated she has two children of her own, now 30 and 26, but that she took them to play at the park when they were little. Ms. Smith commented on the playground equipment being removed and stated that there was once also a sandbox that is no longer there. She feels that the layout of the park needs some work and would like to have the park repaired so that the community could use it again. Ms. Smith stated that she had hoped the park area would have been included in the plan for a makeover when the Hazel Run Trail was established as it does promote tourism for the area. She stated that she has followed the Council meetings since 2012 and has heard mentioned the grants that were directed towards tourism and feels that some of those funds should have been used for the park. Lastly, she stated that she hopes that the park will be fixed and become a family oriented place for all people to use and that it can be brought back to its original condition.

James Bolden of 423 A Street stated he wants the park to be given the same attention as other parks within the town have been given. He stated that he used to play baseball at Washington Park and that it has been neglected for some time and that as tax payers, he expects the same things done for "them" as is being done for others. He stated that the parks located on the Heights are in excellent condition and have been redone more than once, but Washington Park has had nothing done to it. He stated that it seems like even though it is 2016, it is more like living in the times of the 60's and 70's. He stated that he expects work to be done and for the park to become just as nice as the other parks within the Town.

Nannie West of 725 Mound stated that she was brought up in Washington Park and now kids can't use the park. She would like to see it made usable again. She stated that there are no tables or chairs there for groups to use and that she would like to have the park built up and repaired because it currently looks bad and she feels that is what is keeping families from coming to the park.

Pastor Barnette of 905 Main stated that the church used the park for years and that it has been neglected and it is time for it to be fixed. He stated that he feels like it should be treated the same as the other parks. He stated that he feels bad for the condition of the park and that it is historical to some. He prays that there will be something done to improve the park soon.

Maxine Lee of Girard Street stated that her family has to park in the alley behind their home due to restrictions and that trash in the alley is not being contained properly by

others and it is making a huge mess. She asks that something be done to address the issue. Mrs. Burcham agreed to pass the information along to code enforcement.

After public comments, Mrs. Burcham asked to make a few comments to help to clear some of the rumors and misgivings that have been said about Washington Park improvements. She stated that she feels in the years past, there had been a lot of neglect in the entire town, not just the park, but that improvements are being made a little at a time. Mrs. Burcham stated that water and sewer have been re-installed at the park, which had not existed in quite some time. Mrs. Burcham mentioned that there is a Parks and Trails Committee who meet at 6 PM on the second Monday of each month here at Town Hall and that the Committee was established about 4 years ago to address the park and trail system in the entire town and to try to come up with ideas and plans for improvement in each area. She encouraged everyone to please attend those meetings so that any new developments can be and any ideas or input to possibly improve on the projects.

Mrs. Burcham advised that the rumor regarding the grant information is entirely false. The Town did receive a grant that was funded by the Allegheny Foundation that was to be used specifically and only for Linden Park, which was due in large to Little League's request for a regulation size field within the town so that they could once again hold tournaments here. She explained that when a grant is issued, the funds can only be used for items specified within the grant and cannot be spent on anything outside of those plans. She stated that there is a plan that has been posted for the last two years on the sign at Washington Park that provides a proposed layout and improvements and renewal of the park and that nothing had been heard from residents in regards to the park until just the previous week. She stated that parking has been added because too many people were parking on the basketball courts which in turn caused damage to the posts and court that had to be removed. The new posts for the court arrived yesterday and will be installed as soon as possible.

Mrs. Burcham stated that the Hazel Run Trail was a town project that was completed solely by the Public Works Department. She stated that she would also like to see the park in better condition and that the Town continues to try to find grants and other donations from area businesses, but asked that everyone keep in mind that any grant monies received have to be used for the project proposed. She stated that the Town is working to improve the park, but at this time she cannot advise when the work will be completed. The park is listed as a first priority on the Parks and Trails Committee list for work to be done. She advised that a request had been made for a Corn Hole court area which is being provided and that they are asking for funding to repair the picnic pavilion as well. She encouraged anyone who has any ideas of things that would

benefit the park or families that may use it to please attend the Parks and Trails meetings to express those ideas.

A citizen stated that the field at the park used to be used prior to Linden Park and that one of the best Little League Football teams, the Streakers, played on the field. She stated that tennis courts were installed and no one used them and that she had once skated on the court but was asked to stop.

Mr. Bolden asked how many times in the last five years has the field at Linden Park been redone. Mrs. Burcham advised that it was only totally redone the one time and again that was when the park was refurbished to make the field a regulation size field. Mr. Bolden stated that he feels that it is no excuse for Washington Park not to have been repaired before now and that the parking on the basketball courts had nothing to do with them failing or any damage. He stated that the Foundation is giving money to people who don't need it. Mayor Brinkley advised him that the Town has no control or say in how the Foundation releases money for projects, that is handled strictly through their offices. Mr. Bolden then stated that the bathrooms are shot, rain goes through the concrete, no one is able to drink from the fountain at the park and that it has been in this condition for far too long. Lastly, Mr. Bolden stated that any expectation for the white businesses within the town to donate towards their park is crazy.

Sherry Heigher of 901 Pine Street stated that she had not signed up to speak because it was her first time coming to the meeting, but that she would like to complain about Public Works not cutting the grass as they should be doing and that it makes no sense to her. She stated that they cut the grass at the East School and it looks very pretty, but that she has had both of her vehicles ticketed for parking in the front of her home when she couldn't park where needed due to the grass being so tall. She stated that she has to call every time and that they do not cut all of the grass. She stated that she feels she should not have to call Public Works to have a job done and if they are mowing on that street, there is no reason they cannot come to the upper end of A Street and mow there as well.

Mrs. Thompson stated that she is unhappy seeing Public Works employees wasting time and money by just messing around and riding around when they could be doing other things. She mentioned a pole that was removed from in front of her property and the number of workers who responded to complete the job. Her husband stated that he is also unhappy with the time it takes Public Works to get to something on their list and mentioned two things he had requested that he feels have not yet been completed.

COUNCIL COMMENTS

Councilman Irvine thanked everyone for coming to the meeting and thanked those who came to address their concerns about Washington Park. He stated that he has not been to the last two of the Parks and Trails meetings but just attended the Citizens Advisory Committee meeting. He takes the concerns he is given back to the Town Manager. He stated that all concerns are taken to heart and given serious consideration.

Councilman Umstead thanked Mrs. Dean for attending and stated he considers himself very honored to have had Tom as a friend. He thanked everyone for coming to the meeting and stated that he is going to visit Washington Park and will do the best to make sure that their concerns are addressed.

Councilwoman Roberts thanked everyone for coming and thanked them for bringing their concerns to Council. She stated that they are all very good concerns and will be taken seriously. She stated that she personally does not use the parks, but has been to the park on a few occasions. She encouraged everyone to attend the Parks and Trails meetings and stated that the parks are for all citizens and as Mrs. Burcham has stated, Washington Park is on the forefront for improvements. Mrs. Roberts thanked Mrs. Lee for coming and stated that she too has had to deal with trash issues in the past and understands her concern and frustrations. She assured her that Mrs. Burcham has the information and that the issue will be addressed.

Vice Mayor Hillert commented on the Resolution for Mr. Dean and stated that he played a huge part in the community and will truly be missed. She thanked everyone for coming out to the meeting and bringing their concerns for Washington Park. Mrs. Hillert stated that she has been to the park on several occasions and even helped clean it during a Curb Appeal cleaning project at which time they had found waste container for pet bags empty and had given that information to the Town Manager. She stated that she agrees the park is in sad shape and thanked everyone once again for bringing their concerns to Council in the proper manner and taking the first step needed to have those concerns addressed.

Mr. Thompson stated that he is almost 70 years old and that currently families cannot go to the park to have a picnic or enjoy it. He stated that it is in bad shape. Mr. Thompson also complained that Public Works is taking too long to complete work orders and mentioned a section of Church Street that has been dug up multiple times and is currently sinking again. He stated that he has brought a couple concerns to Public Works, one being in regards to a water cut-off valve that is leaking, but that it has not been fixed.

Mayor Brinkley stated that Council has heard everyone's concerns and will do their best to get things accomplished. He stated that things being done may not satisfy everyone and probably never will, but that hopefully the majority of the citizens will be pleased and appreciate the efforts being given. He stated that he appreciates everyone coming to the meeting and will personally see to it that something is done.

**CLOSED SESSION – PURSUANT TO SECTION CHAPTER 2.2-3711 A-7
LEGAL**

Motion made by: Councilwoman Roberts **TIME:** 7:57 PM

Seconded by: Councilman Irvine

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Motion to return to open session **TIME:** 8:27 PM

Motion made by: Councilwoman Roberts

Seconded by: Vice Mayor Hillert

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Motion to certify only indicated items were discussed

Motion made by: Councilman Umstead

Seconded by: Councilwoman Roberts

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

The Town Manager asked Council how they wished to proceed on the railyard structures, asking if any members had received comments following the presentation and newspaper article. No Council members had received any feedback. Council asked that the matter be placed on the next Council agenda with the understanding that the Town Manager would pursue funding for the asbestos removal.

Council then discussed Mr. Catlin's offer of \$3,000 on behalf of the C & O Historical Society for the turntable (roundtable). All members agreed this was a low figure, probably less than salvage value. The Town Manager had learned that the Transportation Museum of Roanoke had recently paid considerably more for a smaller version. The Manager agreed to consider sites where our equipment could be listed to determine a reasonable offer.

The Town Manager mentioned that Appalfolks had settled its differences with the Theatre and secured a business license, listing the Theatre as its official address.

Motion to adjourn

TIME: 9:15 PM

Motion made by: Councilwoman Roberts

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

NO
SUPPORTING
DOCUMENTATION
FOR
THIS
ITEM

**ORDINANCE ENACTING
A TOURISM ZONE TO
THE CODE OF ORDINANCES FOR THE
TOWN OF CLIFTON FORGE, VA.**

BE IT ORDAINED by Clifton Forge Town Council that the following Ordinance is enacted as follows:

SEC. 27-1. TOURISM ZONE INCENTIVES

- a. **Purpose.** The purpose for creating a tourism zone is to attract more investment and prioritize the zone for tourism development. Qualified new or expanding businesses that are interested in locating in the zone may be eligible for incentives.

- b. **Downtown Business Tourism Zone Created.**
There is hereby established the “Downtown Business Tourism Zone” (DBT) which broadly overlaps the Historic District of downtown Clifton Forge and is designated on the attached map entitled “Map of the Tourism Zone in downtown Clifton Forge, VA.” and is incorporated herein.

- c. **Eligibility Requirements.**
 1. **Investment Criteria.** In order to qualify for incentives, new or expanding businesses must make a capital investment of at least \$150,000 or create at least 5 jobs.

 2. **Level of Incentives.** The level of incentives is based on the size of the capital investment, the number of jobs created and how the project meets the following areas of interest to the Town of Clifton Forge:
 - a. Increase in local sales tax generation;

- b. BPOL tax generation (BPOL is business, professional and occupational license tax);
 - c. Location within a priority area of the 2013 Comprehensive Plan;
 - d. Connecting to the Town's Pathways Plan;
 - e. Incorporation of public art and performances and/or support of these attractions into the project;
 - f. Sensitivity to environmental issues;
 - g. Historic Preservation.
- d. Incentives.** The incentive value, for up to a 5 year term, is generated from among the following:
- 1. BPOL Tax. BPOL Tax may be reduced or waived.
 - 2. Performance Grants. Based on tax revenue generated from meals, lodging, machinery and tools and business personal property taxes as applicable.
 - 3. Permit fee. May be reduced or waived.
- e. Administration and Interpretations.**
- 1. Each project must submit a project description and financial projections, along with an incentive application, to the Town Manager. Once the application is received, the Town of Clifton Forge will review and score each project based on a weighted scale, which addresses the areas of interest described herein. Each project will be given a recommended incentive package, which will include the amount and duration of the incentive package.

2. The Town Manager, or designee, shall draft a performance agreement for applicants that qualify for incentives.
3. Performance agreements shall specify all incentives that are to be authorized and may include conditions of approval, such as, but not limited to, requirements that the applicant maintain certain hours of operation or site improvement requirements.
4. Incentives are not authorized until a performance agreement is approved by Town Council, and nothing herein shall be interpreted to require or obligate the Town to approving any incentives until a performance agreement is approved by Town Council.
5. Town Council may revoke, reduce, or suspend incentives after approval of the performance agreement if the conditions, or other term, of the performance agreement are not complied with.

FIRST READING September 13, 2016

SECOND READING September 27, 2016



**ORDINANCE ENACTING
SEC. 82-21 TO
THE CODE OF ORDINANCES OF THE
TOWN OF CLIFTON FORGE, VA.**

BE IT ORDAINED by the Town Council of Clifton Forge that Sec. 82-21.
is enacted as follows:

SEC. 82-21. ENFORCEMENT OF CONTESTED PARKING CITATIONS.

If a parking citation is not paid within five days of receipt, the division of police shall notify the violator by mail at his last known address or at the address last shown for such violation on the records of the State Department of Motor Vehicles and such Notice shall advise the violator that he pay the fine assessed for uncontested payment of parking citations within 7 days of receipt of such Notice.

Upon failure of the violator to pay the uncontested fine within 7 days of receipt of such Notice, the appropriate law enforcement officer may issue or cause to be issued a summons in the appropriate court.

FIRST READING September 13, 2016

SECOND READING September 27, 2016