

Town Council Agenda

Tuesday, June 11, 2019

7:00 PM

Clifton Forge Council Chambers

547 Main Street

Those Who Don't
Listen
Will Eventually Be
Surrounded by
People
Who Have Nothing to
Say!!



TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
(540) 863-2500 / 2501 · FAX (540) 863-2534
www.cliftonforgeva.gov

**COUNCIL AGENDA
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, JUNE 11, 2019
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

- 1. MINUTES Council Meeting May 28, 2019**

RECOMMENDATION: Approve minutes of May 28, 2019

ACTION ITEMS

- 2. Ordinance amending Article II of the Code of Ordinances**

Amendment to the motor vehicle license section of the town code will result in the elimination of the town decal while still requiring the payment of the annual fee for each vehicle as well as the personal property taxes.

RECOMMENDATION: Waive second reading and adopt ordinance

3. Ordinance enacting Code Section 74-79 to prohibit parking over curbs

This ordinance is necessary to prevent an ongoing issue which is creating a parking/safety hazard for travel and will allow for a penalty for parking on any portion of curb as it creates a parking/safety hazard for travel.

RECOMMENDATION: Waive second reading and adopt ordinance

4. Ordinance to amend Section 4-20 (a) R-1 Residential of the Zoning Ordinance

The State Code was amended in 2015 to include group homes of less than 5 individuals with disabilities in the definition of a residential property. The attached amendment will bring our code into compliance.

RECOMMENDATION: Waive second reading and adopt ordinance

5. Ordinance to repeal Section 34-71, Article III Mountain View Cemetery from the Code of Ordinances

During the 2015 revision of the Code of Ordinances, this section was included by mistake. The Town's code has a general section regarding cemetery fees that has been adopted which overrides these old costs.

RECOMMENDATION: Waive second reading and adopt ordinance

6. Appropriation Resolution

To allow the funds to be included into the FY '18/'19 budget for use, it is necessary to appropriate the funds as listed.

RECOMMENDATION: Proceed to second reading

7. Appropriation Resolution

The Town is facilitating the purchase parcel of land from CSX on behalf of Houff Corporation. The down payment of \$4,000 has been paid to the Town from Houff Corporation for a deposit on the parcel.

RECOMMENDATION: Proceed to second reading

8. REQUESTS FOR ANNUAL STARS AND STRIPES CELEBRATION

Clifton Forge Main Street is requesting permission to hold the annual 4th of July Parade and Stars and Stripes Celebration on Thursday, July 4, 2019 and requesting that streets be blocked from the 400 block of E. Ridgeway St. to the Clifton Forge Fire Department on D Street. The parade will line up at 10:30 and begin at 11 AM. They are also requesting that the part of Jefferson Ave. that extends from the south side of the First Citizen Bank driveway to Main Street be closed during the parade to allow for bleachers for spectators during the events. They would also like permission to hang banners on the iron railing at the intersection of A Street and Main Street, one on the front lawn of Town Hall facing Jefferson, and one under the sign across from the Kroger Store. Note: the scheduled rain date for the event will be Saturday, July 6, 2019, but will only include various activities beginning at 6 PM on the C & O Heritage Center grounds, followed by fireworks at dusk.

RECOMMENDATION: Grant request

INFORMATION

Town offices will be closed on Thursday, July 4, 2019 and Friday, July 5, 2019 for the Independence Day holiday and will reopen on Monday, July 8, 2019.

MANAGER'S COMMENTS

UPCOMING EVENTS

CLIFTON FORGE MAIN STREET

STARS & STRIPES CELEBRATION—THURSDAY, JULY 4, 2019

CLIFTON FORGE PUBLIC LIBRARY

**SUMMER READING PROGRAM--WEDNESDAY, JULY 10, 17, & 31 2019,
10:30-11:30 AM**

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, JULY 19, 2019, 7 PM

MASONIC THEATRE

FLAG DAY CELEBRATION, FRIDAY, JUNE 14, 2019, 5:30 PM

“THEY SHALL NOT GROW OLD” A FLAG DAY FREE EVENT—FRIDAY, JUNE 14, 2019, 7 PM

“WONDER WOMAN” BENEFIT MOVIE SCREENING—FRIDAY, JUNE 21, 2019, 7 PM

HISTORIC MASONIC THEATRE TOUR—SATURDAY, JUNE 22, 2019, 11 AM

“ALL AMERICAN STARS”—SATURDAY, JUNE 22, 2019, 7 PM

“CASH—UNCHAINED”—SATURDAY, JUNE 29, 2019, 7 PM

PUBLIC COMMENTS

COUNCIL COMMENTS



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COUNCIL MINUTES
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, May 28, 2019
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET

INVOCATION- David Davis provided the invocation.

CALL TO ORDER- Mayor Irvine called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE- Mayor Irvine led the attendees and Council in the Pledge of Allegiance.

PRESENT: Mayor Jeff Irvine, Vice Mayor Pamela Marshall, Councilman Robert Umstead, Councilman David Oeltjen, and Councilman Ronald Goings

Also, present but not on the roll: Darlene Burcham, Town Manager, David Davis, Town Attorney, and LeeAnna Tyler, Finance Director

**Prior to beginning the meeting, Mayor Irvine called the audience's attention to the revised public comment procedures asking that they be reviewed with particular attention to the first paragraph, items 5, 6, and the last sentence of the procedure. **

PRESENTATION

Clifton Forge Main Street Heritage Day Festival Update—Mott Atherholt

Mrs. Atherholt handed out Heritage Day brochures. The event will take place on Saturday, June 1 and this year will be the 8th annual festival, celebrating history from 1619 to present. Mrs. Atherholt stated that they have 70 volunteers, 163 vendors, artists, etc. and many displays planned to include a Quilts of Valor display and the mobile Profiles of Honor museum. She mentioned that there will be veterans honored both from WWII and the Korean War, an old camera collection, another quilt display at the Presbyterian Church, many arts and crafts, and antique cars. There will also be the C & O Railway Heritage Festival and the Badges, Bags, and Bridges Corn Hole Tournament at Washington Park and encouraged everyone to please attend.

CONSENT AGENDA

- | | | |
|-------------------|-------------------------|--|
| 1. MINUTES | Work Session | May 9, 2019 |
| | Council Meetings | May 14, 2019 & May 21, 2019 |

RECOMMENDATION: Approve minutes of May 9, 14, & 21, 2019

Motion to approve minutes

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

ACTION ITEMS

- 2. An Ordinance Imposing And Levying Taxes Within The Town of Clifton Forge, Virginia Upon Real Property For The Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020, and Upon Personal Property and Machinery and Tools For the Calendar Year Beginning January 1, 2019, and Ending December 31, 2019.**

RECOMMENDATION: Waive second reading and adopt ordinance

Motion to waive second reading

Motion made by: Councilman Umstead

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt ordinance

Motion made by: Councilman Oeltjen

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

3. An ordinance to amend Section 86-95, Water Services Charges and Fees beginning July 1, 2019.

RECOMMENDATION: Waive second reading and adopt ordinance

Motion to waive second reading

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Councilman Umstead stated that he wants to make sure the community understands that the whole purpose and reason this is necessary is to obtain the funding for the renovations to the dam.

Motion to adopt ordinance

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	No
Mayor Jeff Irvine	No

Motion passed: 3-2

4. Resolution Adopting the Fiscal Year 2019-2020 Operating and Capital Budgets For the Town of Clifton Forge, Virginia and Appropriating the Requisite Funds for Said Budgets

RECOMMENDATION: Waive second reading and adopt ordinance

Motion to waive second reading

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt ordinance

Motion made by: Councilman Oeltjen

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

5. Ordinance amending Article II of the Code of Ordinances

Amendment to the motor vehicle license section of the town code will result in the elimination of the town decal while still requiring the payment of the annual fee for each vehicle as well as the personal property taxes.

RECOMMENDATION: Proceed to second reading

LeeAnna Tyler, Finance Director, read the ordinance for first reading and with no comments or questions the ordinance will appear for second reading and adoption at the June 11, 2019 meeting.

6. Ordinance to purchase real estate and modify a lease/purchase agreement

CSX owns a 1.06 acre parcel which is located adjacent to Town-owned property leased to the Houff Corporation. Mr. Houff would like the Town to acquire the parcel since it is landlocked by the property he leases from the Town and incorporate the parcel into his existing lease. He has agreed to assume all costs associated with the purchase.

RECOMMENDATION: Waive second reading and adopt ordinance

Motion to waive second reading

Motion made by: Councilman Umstead

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adopt ordinance

Motion made by: Councilman Oeltjen

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

7. Ordinance enacting Code Section 74-79 to prohibit parking over curbs

This ordinance is necessary to prevent an ongoing issue which is creating a parking/safety hazard for travel and will allow for a penalty for parking on any portion of curb as it creates a parking/safety hazard for travel.

RECOMMENDATION: Proceed to second reading

LeeAnna Tyler, Finance Director, read the ordinance for first reading and with no comments or questions the ordinance will appear for second reading and adoption at the June 11, 2019 meeting.

8. Ordinance to amend Section 4-20 (a) R-1 Residential of the Zoning Ordinance

The State Code was amended in 2015 to include group homes of less than 8 individuals with disabilities in the definition of a residential property. The attached amendment will bring our code into compliance.

RECOMMENDATION: Proceed to second reading

LeeAnna Tyler, Finance Director, read the ordinance for first reading and with no comments or questions the ordinance will appear for second reading and adoption at the June 11, 2019 meeting.

9. Ordinance to repeal Section 34-71, Article III Mountain View Cemetery from the Code of Ordinances

During the 2015 revision of the Code of Ordinances, this section was included by mistake. The Town's code has a general section regarding cemetery fees that has been adopted which overrides these old costs.

RECOMMENDATION: Proceed to second reading

LeeAnna Tyler, Finance Director, read the ordinance for first reading and with no comments or questions the ordinance will appear for second reading and adoption at the June 11, 2019 meeting.

10. DEPARTMENT REPORTS

Police Department
Public Library
Public Works Department
Water Treatment Plant
Community Development
Fire Department

RECOMMENDATION: Accept reports as written

Motion to accept reports as written

Motion made by: Councilman Umstead

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

11. SURPLUS ITEMS

Staff has identified a number of items which can be disposed of once declared surplus, through either internet auction or a government related site or sealed bid (see list attached).

RECOMMENDATION: Declare the items as surplus and
authorize the Town Manager to sell the
items

Motion to declare items surplus and allow to be sold

Motion made by: Councilman Umstead

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

MANAGER'S COMMENTS

Mrs. Burcham built on Mrs. Atherholt's comments, noting that the Profiles of Honor trailer will be at the Library this Friday and Saturday for the Heritage Day Festival.

Mrs. Burcham mentioned the recent issue with uncut grass at Mountain View Cemetery and Veteran's Memorial Park and stated that it is unacceptable. She made an apology to citizens and advised that the mowing contractor has been notified as well. She stated that Public Works should have mowed Veteran's Memorial Park as well.

Mrs. Burcham mentioned a Business Appreciation at DSLCC on Wednesday evening and that Lumos will provide an update on the Broadband project.

Mrs. Burcham reminded everyone of the Badges, Bags, and Bridges Corn Hole Tournament on June 1 and that all proceeds will be going to the Washington Park improvement fund and mentioned that the Downtown Market will begin on Thursday, June 15. The market will be held on Commercial Street each Thursday between 3:30 – 6:30 PM.

UPCOMING EVENTS

CLIFTON FORGE MAIN STREET

HERITAGE DAY—SATURDAY, JUNE 1, 2019, 8 AM – 5 PM

CLIFTON FORGE POLICE DEPT

BAGS, BADGES, & BRIDGES CORN HOLE TOURNAMENT AT BOOKER T. WASHINGTON PARK—SATURDAY, JUNE 1, 2019, 10 AM

CLIFTON FORGE PUBLIC LIBRARY

HERITAGE DAY ACTIVITIES—SATURDAY, JUNE 1, 2019, 8 AM – 5 PM

SUMMER READING PROGRAM--WEDNESDAY, JUNE 12 & 26, 2019, 10:30-11:30 AM

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, JUNE 21, 2019, 7 PM

MASONIC THEATRE

THE INVASION—LIVE IN THE UNDERGROUND LOUNGE—FRIDAY, MAY 31, 2019, 6:30 PM

THE WANNABEATLES 2019 TOUR—FRIDAY, MAY 31, 2019, 7:30 PM

RCT SUMMER THEATRE CAMP 2019—TUESDAY, JUNE 4, 2019, 10 AM

SCHOOLHOUSE ROCK LIVE!—SATURDAY, JUNE 8, 2019, 2 PM

USAF HERITAGE OF AMERICA BAND FREE COMMUNITY CONCERT—MONDAY, JUNE 10, 2019, 7 PM

FLAG DAY CELEBRATION, FRIDAY, JUNE 14, 2019, 5:30 PM

“THEY SHALL NOT GROW OLD” A FLAG DAY FREE EVENT—FRIDAY, JUNE 14, 2019, 7 PM

“WONDER WOMAN” BENEFIT MOVIE SCREENING—FRIDAY, JUNE 21, 2019, 7 PM

HISTORIC MASONIC THEATRE TOUR—SATURDAY, JUNE 22, 2019, 11 AM

“ALL AMERICAN STARS”—SATURDAY, JUNE 22, 2019, 7 PM

“CASH—UNCHAINED”—SATURDAY, JUNE 29, 2019, 7 PM

PUBLIC COMMENTS

John Moser of Church Street requested to see an invoice for the water meters the Town purchased and to see a copy of the water bill for the Fire Department and made some reference that the generator for the Fire Department had been purchased. He stated that the asphalt in the alleyway had not fixed the problem and that water is still in his backyard. He stated that he wants transparency and likes having a police officer attending the meetings.

Mayor Irvine stated that the new Council requested an officer be present and Vice Mayor Marshall stated that it was more uniform with other local governments were doing.

Mrs. Burcham advised that the generator located at the Fire Department was transferred from the Water Plant and not a new purchase.

Diana Kling Smith of 224 Highland addressed Council regarding the conduct at the meetings. She stated that she is pleased to see the public comment procedures updated since the last meeting when there were outbursts and interruptions and stated that misleading or inaccurate statements should be addressed because some consider them factual if left unchecked or uncorrected. She questioned Mayor Irvine and Vice Mayor Marshall voting no to the increase in the water rate to allow the Town to receive funding for the required dam repairs and stated that there were no alternatives offered.

William Vickery of Rose Avenue stated that he made a mistake moving here and that the parking on Rose Avenue is atrocious. He mentioned 728 Rose having looked poorly and he had helped to make it look better. He then stated that the alleyway between Rose and McCormick on the 700 block has been where he has parked his truck for years so that another lady on the street could better park out front. He said that he had spoken to Code Enforcement and they had stated it was not a problem, but then the Police Department had given him a ticket and he was unhappy about it.

Jenny Oeltjen of Acacia Street stated that those speaking at the meetings and sitting in the speaker box should be addressing Council and not the audience to which John Moser inappropriately commented from the audience saying that you get respect when you give respect, going against the newly revised public comments procedure.

COUNCIL COMMENTS

Councilman Umstead thanked Mrs. Atherholt for her update and all of the hard work on the Heritage Day Festival. He thanked everyone for their comments and stated that patience is a virtue and commented on some coming to Council with issues they do not know or understand.

Councilman Oeltjen thanked Mrs. Atherholt for all of the efforts for Heritage Day. He thanked LeeAnna Tyler for the efforts and hard work on figuring out a way to deal with the Town's decals. Lastly, Mr. Oeltjen stated that he had learned from a constituent that things should be dealt with safely and fairly, and equally for everyone.

Councilman Goings stated that there are many events he is finding to attend, such as Heritage Day, Blues on Monday nights at the Masonic and that the Masonic will soon start free movies on Tuesdays. He stated that he wants to make the Town prettier and mentioned speaking to Kevin Persinger about the fountain at Sona Bank.

Vice Mayor Marshall thanked Mrs. Atherholt for her spirited presentation and all of their work on the event, stating that she was glad she included the Corn Hole Tournament. She stated that the first Africans arrived in 1619 and that she was glad to have such a well-rounded presentation. She mentioned the RVARC meetings and that they are adamant about connecting Roanoke to Clifton Forge and Covington. She stated that she wanted more people to come out to discuss the budget and issues and apologized to all Veterans for the grass at Veteran's Memorial Park and stated that Red Hill Cemetery had not been mowed. She stated that the previous Council approved the dam funding package and that she couldn't vote for any water increase when employees did not receive raises.

Mayor Irvine thanked everyone for coming to the meeting and thanked Mrs. Atherholt. He apologized for the grass and stated that the Town Manager is taking care of it. He stated that there have been complaints regarding the recycling trailer and that the Town is working with both County and Covington to make changes to improve the recycling program.

CLOSED SESSION – PURSUANT TO SECTION CHAPTER 2.2-3711 A-1 PERSONNEL: APPOINTMENT TO BOARDS AND COMMISSIONS

Motion made by: Vice Mayor Marshall

Time: 8:04 PM

Seconded by: Councilman Goings

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to return to open session

Time: 8:23 PM

Motion made by: Councilman Oeltjen

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to certify only indicated items were discussed during closed session

Motion made by: Councilman Umstead

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

The Town Manager discussed with Council the summer meeting schedule, but no decisions were made.

Councilman Goings mentioned the idea of a water feature within the Town and said he had talked to Sona Bank about the fountain at their facility and suggested perhaps a fund-raising effort.

The Town Manager recommended to Council approving July 5 as an additional holiday since the Governor has designated the additional holiday for state employees.

Motion to declare July 5 as additional holiday

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

Motion to adjourn

TIME: 8:59 PM

Motion made by: Councilman Oeltjen

Seconded by: Vice Mayor Marshall

ROLL CALL VOTE

Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilman Goings	Aye
Vice Mayor Marshall	Aye
Mayor Jeff Irvine	Aye

Motion passed: 5-0

**ORDINANCE AMENDING
ARTICLE II OF THE CODE OF ORDINANCES
OF THE TOWN OF CLIFTON FORGE, VA.**

BE IT ORDAINED by Clifton Forge Town Council that Article II of the Code of Ordinances for the Town of Clifton Forge shall be amended and enacted as follows:

ARTICLE II. MOTOR VEHICLE LICENSE FEE

SEC. 82.51 Applicability.

- a.** This article shall apply to motor vehicles, trailers and semitrailers that are normally garaged, stored or parked in the town. If such information pertaining to a vehicle cannot be determined, or if the owner is a student attending an institution of higher education, this article shall apply to the motor vehicle, trailer or semitrailer if the town is the domicile of the owner, provided the student has presented sufficient evidence that he has paid a personal property tax on the motor vehicle in his domicile.
- b.** The motor vehicle license fee shall be assessed and based upon the prior year personal property data.

SEC. 82-52. Privately owned automobiles and trailers.

- a.** On every privately owned automobile, other than trucks, buses and automobiles or motor vehicles for hire, whether used for pleasure or business, a town license fee of \$20.00 per year shall be levied.

- b. The license fee imposed by this section shall be due and payable on or before April 1 of each year. The motor vehicle license fee shall be payable annually for the period of April 1 through March 31 each year.

SEC. 82-53. Vehicles carrying passengers for hire.

On every taxicab, passenger automobile used for hire or any other motor vehicle for carrying or transporting people for pay or hire, the town license tax shall be \$30.00.

SEC. 82-54. Trucks.

On every motor truck not designed and used for the transportation of passengers, whether the same is used for hire or not, the owner shall be required to pay a town license fee thereon determined by the gross weight of the vehicle, or combination of vehicles of which it is a part, when loaded to the maximum capacity for which it is registered and licensed, according to the schedule herein set forth. For each 100 pounds of gross weight, or major fraction thereof, for which any such vehicle is registered and licensed, there shall be charged and paid such fee as is indicated in the following schedule immediately opposite the weight group into which such vehicle, or any combination of vehicles of which it is a part, falls when loaded to the maximum capacity for which it is registered and licensed; provided that in no case shall the license fee be less than \$15.00.

Gross weight groups	Fee
12,000 lbs. and less	\$20.00
12,001 lbs. to 19,000 lbs.	\$25.00
19,001 lbs and over	\$30.00

SEC. 82-55. Motorcycles and Trailers.

On every motorcycle, the town license fee shall be \$10.00.

On every trailer the town license fee shall be \$8.00.

SEC. 82-56. Payment of property tax prerequisite to issuance of license.

No town license for any motor vehicle, trailer or semitrailer shall be sold and issued unless and until the applicant for such license shall have produced satisfactory evidence that all personal property taxes upon such motor vehicle, trailer or semitrailer, which have been properly assessed or are assessable against the applicant by the town, have been paid, and satisfactory evidence that any delinquent motor vehicle, trailer or semitrailer personal property taxes owing have been paid which have been properly assessed or assessable against the applicant by the town. No motor vehicle license shall be issued unless the tangible personal property taxes properly assessed or assessable by the town or any tangible personal property used or usable as a dwelling titled by the state department of motor vehicles and owned by the taxpayer have been paid.

SEC. 82-57. Delinquent License Fee.

Any license fee assessable pursuant to this article and not paid when due shall be deemed delinquent and no subsequent license fee shall be issued until the delinquent amount is paid.

SEC. 82-58. State vehicle registration required.

Upon making application for a town license, a state vehicle registration card must be presented for each vehicle.

SEC. 82-59. Penalty.

Any violation of this article shall constitute a Class 4 misdemeanor.

SEC. 82-60- 82-85. Reserved.

FIRST READING : MAY 28, 2019

SECOND READING: JUNE 11, 2019

**ORDINANCE ENACTING
CODE SECTION 74-79
TO PROHIBIT PARKING OVER CURBS**

BE IT ORDAINED by Clifton Forge Town Council that the following
Town Code Section be enacted under Article II. STREETS of the Code of
Ordinances for the Town of Clifton Forge as follows:

SEC. 74-79 Parking over curb; penalty.

It shall be unlawful for any person to stop, park or leave standing
any vehicle whether attended or unattended, on, over or upon any portion of a curb
in the town. Any person who violates this section shall be assessed a fine of \$20.00.

First Reading: May 28, 2019

Second Reading: June 11, 2019

**ORDINANCE TO AMEND
DEFINITION OF 'GROUP CARE HOME'
IN ZONING ORDINANCE TO COMPLY
WITH STATE LAW**

BE IT ORDAINED by Clifton Forge Town Council that Zoning Article 11. Sec. 11-2 of the Code of Ordinances of the Town of Clifton Forge be amended as follows:

Group care home: A group care facility in which more than eight individuals with mental illness, intellectual disability, or developmentally disabled persons reside, with one or more resident counselors or other staff persons.

A group care facility in which no more than eight such individuals reside shall be classified as residential occupancy by a single family.

First Reading: May 28, 2019

Second Reading: June 11, 2019

**ORDINANCE TO REPEAL
SECTION 34-71. ARTICLE III.
MOUNTAIN VIEW CEMETERY FROM THE
CODE OF ORDINANCES OF THE
TOWN OF CLIFTON FORGE**

BE IT ORDAINED by Clifton Forge Town Council that the existing Sec. 34-71. of the Code of Ordinances of Article III. Mountain View Cemetery is no longer valid or enforceable and was included in the 2015 revision of the Code of Ordinances by mistake, it is hereby repealed and stricken from the Code of Ordinances of the Town of Clifton Forge.

First Reading: May 28, 2019

Second Reading: June 11, 2019

Resolution

A Resolution to Appropriate Grant Funds

BE IT RESOLVED by the Council of the Town of Clifton Forge, Virginia as follows:

1. That the sum of \$ 7,550 be and the same hereby is, appropriated into the Town's operating budget from the cemetery perpetual care fund.
2. Said appropriation shall be reflected in the budget as the sum of \$7,550 appropriated to the following revenue and expenditure line items.

Revenue	3 100 41060 0502	\$ 7,550
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Expenditure	4 100 71400 6050	\$ 7,550
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4. This resolution shall be in effect on and after its adoption.

First Reading: June 11, 2019

Second Reading: June 25, 2019

Resolution

A Resolution to Appropriate Funds

BE IT RESOLVED by the Council of the Town of Clifton Forge, Virginia as follows:

1. That the sum of \$ 4,000 be and the same hereby is, appropriated into the Town's operating budget for the property transaction with Houff Corporation and CSX, Inc.
2. Said appropriation shall be reflected in the budget as the sum of \$4,000 appropriated to the following revenue and expenditure line items.

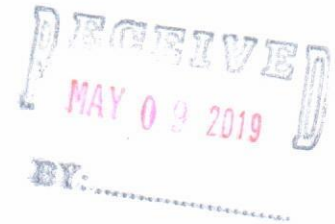
Revenue	3 100 18990 0098	\$ 4,000
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Expenditure	4 100 91700 5640	\$ 4,000
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4. This resolution shall be in effect on and after its adoption.

First Reading: June 11, 2019

Second Reading: June 25, 2019



Darlene Burcham
Town Manager
PO Box 69
Clifton Forge VA 24422

May 7, 2019

Dear Ms. Burcham,

Clifton Forge Main Street is requesting permission to hold a 4th of July Parade on Thursday, July 4th, 2019, from the 400 Block of E Ridgeway Street to the Clifton Forge Fire Department on D Street. The parade will line up at 10:30 and begin at 11:00 AM. The parade will include floats, bands and walking groups. There will be no picnic lunch and musical entertainment at the Masonic Amphitheatre as in years past. However, we will have the full ceremony, formerly held after the parade at Town Hall, at the C & O Heritage Center Grounds beginning at 6 pm. The ceremony will include a reading from the Declaration of Independence and the honoring of area veterans. The scheduled rain date for the Stars and Stripes Celebration is Saturday, July 6th but will only include various activities beginning at 6 pm on the C and O grounds followed by fireworks at dusk.

Finally, we are requesting permission to hang banners at selected locations in town—one banner on the iron railing at the intersection of A Street and Main Street, one on the front lawn of Town Hall facing Jefferson Street, and one under the sign across from the Kroger driveway that directs people to the Downtown. We are asking the Town Council to grant us permits for both our parade and banners.

Thank you for considering our requests. We are certainly looking forward to this year's celebration as we feel sure all our guests, including you, will help make this year's Stars and Stripes Celebration another "Great Day to be Alive in Clifton Forge".

With so much gratitude for all that each of you do to help make Clifton Forge such a great community.

Mott Atherholt, Chr.
Stars and Stripes Celebration Committee