



TOWN OF CLIFTON FORGE

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**COUNCIL MINUTES
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, SEPTEMBER 13, 2016
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION BY DAVID DAVIS

CALL TO ORDER: Mayor Carl Brinkley called the meeting to order at 7:02 pm.

PRESENT: Mayor Carl Brinkley, Vice Mayor Gayle Hillert, Councilwoman Johnette Roberts, Councilman Jeff Irvine, and Councilman Robert Umstead

ALSO PRESENT BUT NOT ON THE ROLL: Darlene Burcham, Town Manager, Angela Carper, Clerk of Council, and David Davis, Town Attorney

PLEDGE OF ALLEGIANCE: Mayor Brinkley led the attendees and council in the pledge of allegiance.

PUBLIC HEARING

FIRST READING AND PUBLIC HEARING OF ORDINANCE FOR PROPOSED SALE OF PROPERTY TO KROGER FOR DEVELOPMENT

Kroger Limited Partnership I, an Ohio limited partnership, has offered to purchase two acres of Town-owned land, bordering Main Street and the soon to be constructed extension of Hickory Avenue, for the sum of \$25,000. The purchase will allow construction of a fuel center with an investment of \$1.4M and employ 6 individuals.

RECOMMENDATION: Authorize the Mayor to execute the sales agreement as provided by the purchaser and approved by the Town Attorney and proceed to second reading of ordinance.

Mayor Brinkley opened the public hearing at 7:06 PM and Angela Carper, Clerk read the ordinance. With no further comments, the Mayor closed the public hearing at 7:07 PM and the ordinance will be presented for second reading and adoption on September 27, 2016.

PRESENTATION

ALLEGHANY HIGHLANDS COMMUNITY SERVICES BOARD'S CRISIS INTERVENTION TEAM PROGRAM—Jonathan Aldridge, Coordinator

Ingrid Barber, Executive Director of the Alleghany Highlands Community Services Board introduced members of the CIT team who were present, to include Jonathan Aldridge, Doug Albright, and Felicia Prescott, and stated that the CIT is being funded by a grant and the hope is to offer training to area law enforcement officers and eventually be able to offer a localized center for evaluation to help ease the officer's involvement in transporting patients or placing them in jail as is the case currently.

Jonathan Aldridge began the presentation by stating that the initiative to form a CIT began in July, 2015. The program is a state-assisted, community-based team made up of citizens, law enforcement officers, mental health, hospital, and judiciary professionals, all working together. He stated that many times when a law enforcement officer is called to a scene they must determine whether the person is showing criminal behavior or having a mental health issue or both and then determine how best to handle the situation. Along with training for everyone involved with the CIT, a facility to be used as an assessment site is planned and part of the things a future grant would provide.

Doug Albright then took over the presentation and explained that the CIT process begins when symptoms of a mental health issue are noticed either by a citizen, family member, coworker, or professional. Once a call to 911 is placed, a CIT trained dispatcher will know to send an officer to the location that is also trained for proper response. Once there, the officer will note the signs present and then be able to use the CIT resources to help get the person the help that they need in a timely manner. Currently, without the CIT procedures in place, a patient may spend as much as 8 hours in the ER before being transferred to another facility, if needed. This not only

causes more stress to that person, but also ties up the law enforcement officer involved with the call for an extended period of time, which takes him away from his normal duties. The hope with the CIT is to have an average turn-around time under 60 minutes.

Jonathan stated there are 28 officers trained currently and more training will be offered when available and at times that can accommodate those needing it. He stated that the state recommends a minimum of 25% of a department's officers be trained and the training is a 40-hour program with dispatchers receiving a minimum of 4 hours. He stated that they hope for a centralized location for an assessment site, which can be donated, leased, or purchased depending upon the grant application, located somewhere in the Valley Ridge area so as to be convenient for all area law enforcement and near the hospital. To date, working with the CSB managed grant, funding has provided for double the number of CIT trained personnel in the Allegheny Highlands. The grant provided an original \$74K and currently \$59K remains.

Councilwoman Roberts stated that she is aware that currently the transport provided by the Police Department requires a lot of time and takes them away from their regular job duties and asked if this program would take over that responsibility. Jonathan stated that it could at some point and that currently all options are being discussed and another possibility could be a rotation among the three area jurisdictions to provide coverage. He stated that there has not been a final decision at this time and much will depend on the grant funding itself. Doug Albright also mentioned that with their CIT program, the city of Radford was able to fund 5 additional deputies and when they are not needed for CIT duties, they are then able to serve papers or provide court security. He stated that the program is very worthwhile, but that the CSB cannot make the program work without the cooperation and support of each of the local governing bodies.

Mayor Brinkley asked if there will be someone with psychiatric training available at the facility at all times. Mrs. Barber stated that it will be a requirement to have a licensed clinician with both a Bachelors and Master's Degree who has completed at least 2000 hours of clinical service. She stated that they will not turn people away if in need, but that the facility will most likely not be staffed 24/7 unless funding from the grant will provide for that in the future and that it still may require some in-kind donations of either time or funding from other sources. She stated that the main goal is to help the community in times of crisis and encouraged anyone interested to attend the shareholders meetings. She thanked everyone for their continued support.

CONSENT AGENDA

1. MINUTES August 23, 2016 Council Meeting

RECOMMENDATION: Approve minutes from August 23, 2016

Motion to approve minutes

Motion made by: Vice Mayor Hillert

Seconded by: Councilwoman Roberts

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

ACTION ITEMS

1. REMOVAL OF RAILYARD BUILDINGS

Council has received the structural analysis report on the railyard buildings and the recommendation of the structural engineer that the buildings be removed due to their deteriorated condition and limited value, other than scrap value.

RECOMMENDATION: Authorize the Town Manager to take the necessary steps to prepare for the demolition of the buildings, including removal of asbestos.

Councilman Irvine asked if this would include demolition of the smoke stack. Mrs. Burcham explained that for the benefit of the public the stack will also be demolished because it is unstable and there has been a warning that it could fall. She stated that an effort will be made to preserve as many bricks from the stack as possible in order to

erect some type of monument, marker, or recognition on-site to preserve the history of the original site.

Motion to grant Town Manager authority to take necessary steps to prepare for removal of asbestos and site demolition

Motion made by: Councilman Umstead

Seconded by: Vice Mayor Hillert

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

2. ORDINANCE TO ADOPT TOURISM ZONE

The reopening of the Masonic Theatre, coupled with our existing arts and cultural assets, offers new opportunities for tourism related businesses and services in our downtown. One strategy to encourage such economic activity is the creation of a tourism zone as permitted by state code and local incentives granted by the Council on a case by case basis.

The recommended zone for the Town is shown on the attached map. Local incentives would be limited to new or expanded business with an investment of \$150,000 or at least 5 jobs.

RECOMMENDATION: Proceed to second reading

Angela Carper, Clerk of Council, read the ordinance and with no further questions or comments, it will appear for second reading and adoption at the September 27, 2016 Town Council meeting.

3. ORDINANCE ENACTING SECTION 82-21

In order to make it possible for the Commonwealth Attorney to prosecute those who fail to pay parking citation fines within the time allotted, the enactment of this ordinance is needed.

RECOMMENDATION: Proceed to second reading

Angela Carper, Clerk of Council, read the ordinance.

Councilwoman Roberts asked if the time limit given is the standard as she stated she remembered it being as much as 14 days in other localities where she has lived. Dave Davis, Town Attorney, stated that the Police Department generally does provide additional time; however, in order for the court to prosecute someone who does not pay, this ordinance has been requested by the Commonwealth Attorney's office. He stated that our current code does not provide any language in regards to the ability to prosecute if not paid within the allotted time limits.

Councilman Umstead asked Mr. Davis if he knew what percentage of tickets written proceeds to this stage. Mr. Davis stated he did not have an exact amount but it does vary per month.

The ordinance will appear for second reading and adoption at the September 27, 2016 Town Council meeting.

INFORMATION

Alleghany County will be holding a tire amnesty day on Saturday, September 17, 2016.

The Corridor Curb Appeal Committee will be holding a community clean-up day on Saturday, September 24, 2016. All volunteers are welcome and should report to Town Hall by 8 AM that morning.

MANAGER'S COMMENTS

Mrs. Burcham addressed the recent concerns over the condition of Washington Park. She stated that all citizens who attended the previous Council meeting were encouraged to attend the Parks and Trails meetings and advised that there were 4 or 5 people from that group in attendance. She mentioned that Rosalyn Thomas wanted to have a meeting with the community to discuss concerns and things they might like to see included in the plan for the Park and that they were asked to all fill out a survey to gather additional information in regards to their thoughts and interests.

Mrs. Burcham mentioned the dedication for the Historic Marker at the Masonic Theatre and stated that it was a very historic moment with some great speakers telling stories of history throughout the years.

Mrs. Burcham advised that all of the phone calls, Facebook comments, and other concerns in regards to the clock on top of Town Hall not functioning are appreciated. She stated that the problem with the clock is known and it is in the process of being repaired.

Mrs. Burcham provided a briefing on the Broadband grant provided by the Department of Housing and Community Development to study the area and identify the conditions and needs in order to provide the best possible service to the area. A survey was completed by area businesses and citizens and the study is almost complete and in draft form. The report will be presented to the stakeholders at the end of September and provide a number of suggestions as to how to proceed with a pilot program. One citizen recently advised that they may have to move due to the lack of broadband in the area and with the school system beginning to use laptop computers, it makes the issue more important. Preliminary recommendations include the formation of a authority to proceed with additional grants and funding requests with no suggestions to compete with those offering the service in the area. The County has a potential project to add additional cell towers throughout the area which will be helpful to the cause. Another update will be provided at a later date.

Mrs. Burcham will be attending the "Save Our Town Summit" sponsored by Virginia Tech and being held in Blacksburg as a speaker on Thursday, September 15, 2016.

Lastly, Mrs. Burcham mentioned that the crowd for the Original Drifters concert held at the Masonic Theatre seemed to enjoy the show greatly and was a great beginning for the many events to come for the Theatre. She stated she looks forward to the events in the future and to seeing everyone attend.

UPCOMING EVENTS

CLIFTON FORGE PUBLIC LIBRARY

CON OF THE MOUNTAIN—FRIDAY, SEPTEMBER, 30, 10 AM -5 PM

PRESCHOOL STORY TIME—WEDNESDAYS, SEPTEMBER 21 AND OCTOBER 19, 2016, 11 AM – 12 PM

“MISS SPIDER’S TEA PARTY” (AGES 3-12)—SATURDAY, OCTOBER 8, 2016, 10:30 – 12 PM

HALLOWEEN PARTY (AGES 3-12)-THURSDAY, OCTOBER 27, 2016, 4-5 PM

CLIFTON FORGE MAIN STREET

DOWNTOWN MARKET—EACH FRIDAY, THROUGH SEPTEMBER 30, 2016, 8 AM – 12:30 PM

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAYS, SEPTEMBER 16 AND OCTOBER 21, 2016, 7 PM

MASONIC AMPHITHEATRE

“ALLEGHENY MOUNTAIN STRING PROJECT” & PICNIC AT THE MASONIC AMPHITHEATRE—SATURDAY, SEPTEMBER 17, 2016, 6 PM

CON OF THE MOUNTAIN—FRIDAY & SATURDAY, SEPTEMBER 30 & 31, 2016—FRIDAY, 4 PM-MIDNIGHT, SATURDAY, 10 AM -MIDNIGHT

MASONIC THEATRE

“THE LARRY KEEL EXPERIENCE”—FRIDAY, OCTOBER 7, 2016, 7:30 PM (\$20/\$17/\$15)

“ROEBUCK”—SATURDAY, OCTOBER 8, 2016, 7:30 PM (\$15/\$12/\$10)

PUBLIC COMMENTS

Steve Swoope addressed Council and the audience to share the latest edition of the Southwest Airlines magazine in which the Masonic Amphitheatre is featured. A copy of the article is available at Town Hall and the Library if interested in viewing.

COUNCIL COMMENTS

Councilman Irvine thanked everyone for coming and thanked the members of the CSB who attended and provided the presentation for the CIT. Mr. Irvine stated that he is discouraged over the decision by Radar to eliminate the service in the area and also with the misinformation that has been reported in the media. He stated that the fault does not lie with the local governments and he feels the time scheduled for the public hearing was also a poor decision that would not allow many to attend. He stated that he hopes the errors are cleared up in the media and that all that can will attend and voice their concern over the loss of the service.

Councilman Umstead thanked everyone for coming and thanked Ingrid Barber for the job she does with the CSB. He stated that he feels the program is a wonderful idea and needed and he is glad to see the work started.

Councilwoman Roberts thanked everyone for coming to the meeting and stated that she would like to echo Councilman Irvine and Councilman Umstead's comments. She stated that she also feels the CIT is needed and can be a very valuable asset to the community. She stated that she had a wonderful time at the Masonic Theatre for the Original Drifters concert and mentioned the Allegheny Mountain String Project concert coming up.

Vice Mayor Hillert thanked everyone and stated that it's been said that the Masonic is one of the 10 best places to hear music! She also thanked Mr. Swoope for getting a copy of the magazine to Mr. Hillert and stated he very much appreciated it.

Mayor Brinkley mentioned the Parks and Trails meeting and stated that he feels it was very constructive and appreciated the public input. He stated that the historic marker for the Masonic was a very significant project. Mr. Brinkley stated that he is glad to see the Broadband project ongoing and stated that he had thought it would have been in the area by this time and is in hopes that it will be in the near future. He thanked everyone for attending and thanked those with the CSB for their presentation and efforts on the CIT program.

**CLOSED SESSION – PURSUANT TO SECTION CHAPTER 2.2-3711 A-7
LEGAL & A-1 PERSONNEL**

Motion made by: Councilwoman Roberts **TIME:** 8:08 PM

Seconded by: Councilman Irvine

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Motion to return to open session **TIME:** 8:29 PM

Motion made by: Councilman Umstead

Seconded by: Vice Mayor Hillert

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Motion to certify only indicated items were discussed

Motion made by: Councilwoman Roberts

Seconded by: Vice Mayor Hillert

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Council discussed moving the October 11, 2016 meeting to Wednesday, October 12, 2016 due to the VML Conference. The request will appear on the September 27 agenda.

Voting representatives for the VML Conference were nominated as follows:
Carl Brinkley will serve as the Town's voting delegate, with Bob Umstead as the alternate.

Motion to adjourn

TIME: 8:51 PM

Motion made by: Councilman Umstead

Seconded by: Councilwoman Roberts

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilwoman Roberts	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0