



TOWN OF CLIFTON FORGE

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**COUNCIL MINUTES
TOWN OF CLIFTON FORGE, VIRGINIA
7:00 P.M. TUESDAY, SEPTEMBER 11, 2018
CLIFTON FORGE TOWN COUNCIL CHAMBERS
547 MAIN STREET**

INVOCATION: The invocation was given by David Davis.

CALL TO ORDER: Mayor Carl Brinkley called the meeting to order at 7:03 PM.

PRESENT: Mayor Carl Brinkley, Vice Mayor Gayle Hillert, Councilman Jeff Irvine, Councilman Robert Umstead, and Councilman David Oeltjen

ALSO PRESENT BUT NOT ON THE ROLL: Darlene Burcham, Town Manager, Angela Carper, Clerk of Council, and David Davis, Town Attorney

CONSENT AGENDA

1. MINUTES Council Meeting August 28, 2018

RECOMMENDATION: Approve minutes of August 28, 2018

Motion to approve minutes

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

ACTION ITEMS

2. APPROPRIATION RESOLUTION FOR POLICE DEPARTMENT ITEMS

The Police Department has received a \$2,000 safety grant from VML Insurance Programs. The Town has also received funds from a former Police Department employee who terminated their employment agreement in the amount of \$9,700. This appropriation will allow the Police Department to expend funds on new body cameras for our officers.

RECOMMENDATION: Waive second reading and adopt ordinance

Motion to waive second reading

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

Motion to adopt resolution

Motion made by: Councilman Irvine

Seconded by: Vice Mayor Hillert

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

3. ORDINANCE TO CONSIDER THE REQUEST TO VACATE AND PURCHASE A PORTION OF TOWN-OWNED PROPERTY

Review of an ordinance to consider the request to vacate and sell a portion of Tremont Street for the sum of \$2,000.

Mrs. Burcham explained that after the last Council meeting the two parties interested in the property had been able to come to an agreement among themselves and that both were present. She explained that there had been some confusion since there is actually a 50' right of way and that the agreement that has been made is not a 50/50 split and asked either Mr. Hall or Ms. Cunningham to come forward to explain the arrangement.

Ms. Cunningham advised that the agreement that has been made will give her an extra few feet to compensate for the sidewalk that is on the portion of the property nearest her home. She stated that since she will be getting extra footage she will be paying \$1,100 and Mr. Hall will pay \$900, equaling the original \$2,000 price offered and accepted by the Town Council.

After several minutes discussion and effort to explain the exact property boundaries to Mr. Davis in order for him to prepare the ordinance needed to finalize the approval for the sale of the property, it was decided that some additional information would be needed and a motion from Council was made to defer the matter until the next Council meeting on September 25, 2018.

Motion to defer or table until next meeting

Motion made by: Councilman Irvine

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine	Aye
Councilman Umstead	Aye
Councilman Oeltjen	Aye
Councilwoman Hillert	Aye
Councilman Brinkley	Aye

Motion passed: 5-0

INFORMATION

The DMV Connect Bus will be at Town Hall on Tuesday, September 18, 2018

MANAGER'S COMMENTS

Mrs. Burcham mentioned the possibility of being affected by Hurricane Florence and assured everyone that residents of the Town and the Alleghany Highlands would be notified of any change or threat as soon as it is known to the area officials. She advised that there are conference calls for the event taking place each day at 3 PM through Monday or possibly longer if needed, to stay on top of the track of the storm and any change to the forecast or threat to each area. Mrs. Burcham advised that several departments have already begun storm preparation with the Water Treatment Plant altering their emergency operation procedure to be staffed for round the clock watch, filling water tanks, and making sure the generator is ready to go in case it is needed. The Fire Department is also ready to provide shelter if needed and Public Works has already set out cones and barricades at problem spots as well as providing them for the Police Department to have on hand if needed. Posts are also being made on the Town's Facebook page as well as being provided to the area news media.

Mrs. Burcham advised that the weather has forced the Town to alter the plans it had for milling and paving. The contractor will only be doing the milling now on Jefferson and other streets. Thursday they will be doing Brussels to Pine and a section of Tremont on Friday. Notices are being provided to residents in each area in advance to advise them not to park on the street during those times. She asked that everyone please be patient while all of the work is being completed.

UPCOMING EVENTS

CLIFTON FORGE PUBLIC LIBRARY

**AUTHOR BETH MACY AT THE MASONIC UNDERGROUND—MONDAY,
SEPTEMBER 24, 2018, 7 PM**

TODDLER TIME—TUESDAY, OCTOBER 2, 2018—11-11:45 AM

**FRIENDS OF THE LIBRARY BOOK SALE—FRIDAY & SATURDAY,
OCTOBER 5 & 6, 2018, FRI: 10 AM – 5 PM, SAT: 10 AM – 1 PM**

**“EVERYDAY LIFE IN INDIA” PROGRAM WITH DR SUSAN ROLLINSON—
TUESDAY, OCTOBER 16, 2018, 6 PM**

**PRE-SCHOOL STORYTIME—WEDNESDAY, OCTOBER 17, 2018, 11 AM –
NOON**

HALLOWEEN/HARVEST PARTY—MONDAY, OCTOBER 22, 2018, 4-5 PM

**AUTHOR JULIA KELLER AT THE MASONIC UNDERGROUND—
SATURDAY, OCTOBER 27, 2018, 10 AM**

CLIFTON FORGE SCHOOL OF THE ARTS

JAMMIN AT THE MILL—FRIDAY, SEPTEMBER 21, 2018, 7 PM

MASONIC AMPHITHEATRE

**ALLEGHENY MOUNTAIN STRING PROJECT OUTDOOR CONCERT—
SATURDAY, SEPTEMBER 15, 2018, 6 PM**

MASONIC THEATRE

TOUR THE MASONIC—SATURDAY, SEPTEMBER 15, 2018, 11 AM

**SALUTE TO GLEN CAMPBELL WITH JEFF DAYTON—FRIDAY,
SEPTEMBER 28, 2018, 7:30 PM**

**HISTORIC MASONIC THEATRE OPEN HOUSE—FRIDAY, OCTOBER 19,
2018, 1 PM**

A NEIL DIAMOND TRIBUTE—FRIDAY, OCTOBER 19, 2018, 7:30 PM

**SOMETHING WICKED HAUNTED HOUSE—FRIDAY, OCTOBER 26, 2018—
7 PM**

**JULIA KELLER—PULITZER PRIZE WINNING AUTHOR—SATURDAY,
OCTOBER 27, 2018, 10 AM**

PUBLIC COMMENTS

There were no public comments.

COUNCIL COMMENTS

Councilman Irvine thanked everyone for coming out to the short meeting and stated that he is glad to see the road work being completed. He hoped everyone would stay safe during the upcoming storm.

Councilman Umstead thanked everyone for coming and thanked both Mr. Hall and Ms. Cunningham for coming to an agreement and for attending the meeting to explain. He mentioned that the Alleghany County Public Schools will be closed on both Thursday and Friday in light of the forecast of the storm.

Councilman Oeltjen thanked everyone for coming and thanked Mrs. Burcham and the members of the Town's staff for the storm preparedness being done. Mr. Oeltjen mentioned that this date is the anniversary of a terrible occurrence in our nation, referring to the tie he was wearing which had the American flag on it. He stated that when we forget history it tends to be repeated and that there are all kinds of stories about that terrible day, but that it is very important that none of us forget the lives lost, the people who made sacrifices to help and who are still suffering today.

Vice Mayor Hillert also mentioned the anniversary of 9/11 which occurred 17 years ago and explained that she was in New York City on that day. She stated that on September 10 she and her friends had visited the Empire State Building and from there could see the Twin Towers and commented on what a pretty view it was, not knowing that it would be gone the next day. She stated that it took her four days to get out of the city and that the hotel she was in was located next to Grand Central Station. She said on the day she was leaving as she arrived at the station it happened to be the same time that the trains with all the first responders were arriving and that the entire station just broke out into spontaneous clapping in a show of respect for them. Mrs. Hillert

stated that she remembers walking down the street to the site to give blood and seeing all the doctors and nurses there and the distraught looks on their faces because they wanted so badly to help, but there was no one left to save. She stated that she would never forget those moments and hopes that it stays in the minds and hearts of all of us to remember those affected by the event.

Mayor Brinkley stated that he remembered the day well. He stated that before the old bank was torn down and new one took its place he was attending a Coffee Club meeting and they saw the first plane hit the tower and thought it was just a terrible accident at first and then remembered seeing the next plane hit the second tower, followed by the news of the plane crash in PA and then the one hitting the Pentagon. He stated that it was and is still all so unbelievable and just goes to prove that no matter where we are we can never truly say we're safe. He stated that he will never forget what happened and all those who risked their lives during the event and after for the recovery.

Mayor Brinkley advised that the Roxbury project is moving along well, and progress is being made. He stated at the next meeting will be held on the 20th and he will provide a more detailed report afterward. Lastly, Mr. Brinkley mentioned his son in Wilmington and a sister near there and stated he is hoping to get them out safely and hopes everyone will be safe during the storm and its aftermath.

Prior to going into closed session, Mrs. Burcham announced that the Town has won an award from the Virginia Municipal League in the Community and Economic Development category for all the work that was done to the railyard property. The award will be presented at the annual conference and will be received by Mrs. Burcham and Councilman Umstead at that time.

CLOSED SESSION – PURSUANT TO SECTION CHAPTER 2.2-3711 – A-3 REAL ESTATE—DISCUSSION OF DISPOSITION OF TOWN-OWNED REAL ESTATE

Motion made by: Councilman Irvine

Time: 7:31 PM

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine Aye
Councilman Umstead Aye
Councilman Oeltjen Aye
Councilwoman Hillert Aye
Councilman Brinkley Aye

Motion passed: 5-0

Motion to return to open session

Time: 8:15 PM

Motion made by: Councilman Umstead

Seconded by: Councilman Oeltjen

ROLL CALL VOTE

Councilman Irvine Aye
Councilman Umstead Aye
Councilman Oeltjen Aye
Councilwoman Hillert Aye
Councilman Brinkley Aye

Motion passed: 5-0

Motion to certify only indicated items were discussed

Motion made by: Councilman Oeltjen

Seconded by: Councilman Umstead

ROLL CALL VOTE

Councilman Irvine Aye
Councilman Umstead Aye
Councilman Oeltjen Aye
Councilwoman Hillert Aye
Councilman Brinkley Aye

Motion passed: 5-0

Motion to adjourn

TIME: 8:34 PM

Motion made by: Councilman Oeltjen

Seconded by: Vice Mayor Hillert

ROLL CALL VOTE

Councilman Irvine Aye

Councilman Umstead Aye

Councilman Oeltjen Aye

Councilwoman Hillert Aye

Councilman Brinkley Aye

Motion passed: 5-0